



# American Legion

James Witkowski Post 138  
1264 W. University Dr. Mesa Az 85201

## MEETING MINUTES

A Quorum has been established! JJ/LH (Adjutant/Commanders initials)

### General Legionnaire Meeting

**Meeting Date: October 22, 2025 1909 hours**

#### Opening Ceremonies & Prayer

- Meeting called to order with formal Legion protocols.
- New members welcomed and representatives from Legion, Riders, Sons, and Auxiliary present.

#### Meeting Minutes & Officer Reports

- Membership
  - 19 new members in September, membership momentum growing
  - Commander and second vice pulled list of "100 post" members without home posts to transfer into Post 138
  - Request for volunteers to contact members on list; email needed to distribute pages
  - Membership outreach via parades, car shows, and events ongoing
  - Recruitment shirts ordered, awaiting embroidery
- Finance
  - Rent paid; autopay set up
  - Club account balances:
    - Main: \$6,200
    - Reload: \$718
    - Special Events: \$1,918
    - Bingo: \$500
    - Lotto: \$13
  - All bills paid, including rent
  - Fire inspection and permit payment issues addressed
  - \$3,500 donation from Costco expected for new kitchen equipment by end of October.
- Social and Events
  - Saturday parties, Thursday Trivia nights, Friday Karaoke ongoing
  - Veterans Day parade float and logistics in progress



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- Car show scheduled for November 23rd (rescheduled from November 8th)
- BBQ and music planned for 20th anniversary of James' passing with ceremony at National Cemetery
- Riders membership at 44, planning Memorial ride and fundraising events
- Auxiliary managing Friday karaoke raffle events and registrations for November Tucson conference.
- House Committee
  - Leadership vacant but commitment given to either resume chair or train replacement by December 21
  - Plans to paint building and install flagpole as priorities
  - Need volunteers for post cleanup and maintenance
- Float Committee
  - Supplies for Veterans Day parade float ready; volunteers needed for assembly and decoration
  - Coordination with Riders and Sons for assistance
- Sons of the Legion
  - Membership approx. 70
  - Working on increased meeting attendance
  - Safe raffle completed; winner picked up prize
  - Will assist with float and Veterans Day parade
- Auxiliary
  - No detailed report; no accurate membership count available
  - Request for volunteers to help with Veterans Day parade float and event support

## Unfinished Business

- Recruitment shirts delivered, pending embroidery
- Bylaws revision committee still seeking members; priority after events
- Charter paperwork with National office completed and ceremony held; charter to be displayed at post
- Be the One fundraising committee creation tabled for now
- Kitchen committee awaiting judge advocate input
- Veteran parade float and vehicle acquisition progressing
- Poker nights and trivia night scheduling review
- Buddy check and dues collection emphasized for membership retention.

## New Business

- Post Cleanup and Maintenance
  - Proposal to pay two individuals \$100 per week for deep cleaning bathrooms, split between Legion, Riders, and Sons



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- Motion passed unanimously
- Carla continues regular cleaning but deep clean needed.
- Chairs Reimbursement
  - Mr. W purchased new chairs and tables for the post
  - Motion for Legion to pay \$200 reimbursement passed
  - Auxiliary to consider similar contribution
- Car Show November 23rd
  - Expected attendance: 100-150 cars, 60-80 motorcycles
  - Security and parking volunteers needed; wristbands to control access discussed
  - Beer garden permit pending; city permit due by Friday
  - Vendors invited; EIN and paperwork required.
- Conferences
  - Rooms secured for upcoming conference; prices increased
  - Auxiliary paid entrance fees for members
  - Members encouraged to register early due to limited rooms
- Other
  - Pat Tillman fundraiser table on November 1st; Post 138 to participate
  - Rehab dinner replaced with mini conference next year
  - Installation of new digital board to display monthly events

## For the Good Of The American Legion

- All entities are encouraged to participate in post cleanup, float decoration, and weekend event volunteering

## Closing Ceremonies and Prayer

### Action Items:

- Volunteers to contact "100 post" members for transfer
- Volunteers to help decorate and organize Veterans Day parade float
- Volunteers needed for car show security and parking
- Auxiliary to consider \$200 contribution for chairs reimbursement
- Members to register for conference ASAP
- Continue efforts for bylaws revision and fundraising committee

Meeting Adjourned – 1955 hours

John Jones accuracy and  
integrity of this  
document

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Adjutant

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Commander